



Building Out Your Board & Recruiting in 7 Steps

In building a successful board of directors for your G7 Chapter, it starts with these **7 steps to success**.

In this assignment, we have broken down these steps into 7 action steps for you to take in order to get your team built and functioning well right from the start... So let's get started!

7 Steps for Recruiting & Formulating Your Board

Step #1 — Make Your List

Make a list of 10 (or more) people whom you know would be a great partner-up addition to your G7 chapter leadership board. Name the strengths that would make them a great addition to your team.

As you write names down, think of this merely as a list of people you would like to present the opportunity to, without expecting of yourself that you will win over everyone.

Ex: Bob Willbanks Strengths: Achiever, Relator, Self-Assurance, Responsibility, Belief, Strategic, Includer, Activator. - Vice President or Prayer Director

1. Strengths:
2. Strengths:
3. Strengths:
4. Strengths:
5. Strengths:
6. Strengths:
7. Strengths:
8. Strengths:
9. Strengths:
10. Strengths:

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Step #2 — Present the Opportunity

Set up time to meet with the list of individuals in a group or 1:1 via Zoom or over coffee. Have your information ready to present the opportunity to them.

- G7 Monthly Agenda
- Roles & Responsibilities
- Mobile device to showcase the G7 App
- Examples of growth: Come prepared to share relevant examples of when you have received business referrals or answered prayers from the G7 Chapter.
- Your recommendation for which available chapter role they can fulfill in your chapter.

Step #3 — Leader Roles & Responsibilities

Be sure you have a good understanding of the Roles & Responsibilities. Identify who might be a great candidate for each role with their gifts and strengths. For example, a person with the strength of *Analytical* or the gift of *Administration* would fit a role of **Secretary/Treasurer**, whereas a person with the strength of *Woo* or the gift of *Hospitality* would be a great fit for a **Membership Director**.

Be sure to identify their strengths and or gifts and write them down next to each name. Then identify what role they would like to play.

Step #4 — Recruit & Grow

Once your connections have said yes, be sure that each new leader member does the following:

1. Sign up for G7 by submitting their membership application at g7networking.com; this is also how they will officially submit what chapter role they would like to take on.
2. Review each membership application with your current chapter leadership board, and approve/deny their application through the app, as appropriate. If you are just starting your board and have no leaders, you may need to do this yourself until you have other leaders who can assist and vote with you together.
3. If they are approved, please ensure that they register for the next monthly chapter event through the app.
4. Schedule a New Member orientation with each of them. You will facilitate these as a group or individually to help them get comfortable with the G7 app and answer any other relevant questions for them.
5. Have each new member leader start recruiting 3-5 potential members for your G7 Chapter. Group recruiting will multiply your efforts and greatly impact your goals successfully.

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6. Once all leaders are placed, you will all need to finish your G7 Chapter Leader training
7. Start meeting and have everyone start implementing their responsibilities
8. Decide on a launch date together and continue growing

Step #5 — Identify Your Meeting Place

Identify your monthly meeting place. It is important to find a stable place to meet. Identify a day and time once a month that you can meet. Take in mind any COVID19 CDC Guidelines you need to take into consideration. G7 Headquarters will help to promote your G7 Chapter location.

If you need more information on COVID19 CDC guidelines, please reach out to your G7 Headquarters for resources.

Step #6 — Launch Your Chapter

Once you have all your leaders in place and everyone has completed the training, you will report to G7 Headquarters that you are ready to launch. This is a final step in your training. G7 Headquarters will schedule a launch and commissioning of your G7 Chapter Leadership Board. You will see this in your last steps of training and it will provide you a link and instructions for scheduling your launch.

Be sure to arrange for any details such as COVID Guidelines, having extra masks or Food and beverage like Coffee and Bagels and fruit. Also be sure to have a tablet or laptop that you can use for entering information into the app with or to simply display how the app works to other G7 members and guests.

Step #7 — Start Meeting & Growing

Your next steps are to get out there, do the actions of this list, and formulate your board!

This will help you immensely in recruiting and developing a successful Board of Directors to prepare for your chapter launch.

G7 Headquarters will continue to promote locations and openings and send candidates or new members to you to incorporate into your group. In the meantime, it is up to you to form your board and start building your G7 Chapter! So, let's get started!